

*Welcome St. John-Holy Angels Parish Religious Education Program! It is our privilege to guide & support your family in their journey of faith. This journey began at Baptism, continues by attending Sunday Mass, praying as a family, and ensuring your child's participation in Religious Education classes.*

#### ARRIVAL

Classes are held in Holy Angels School. Upon arrival, children may be dropped off at Holy Angels School's front door and they will be directed into the school & to their classroom. OR you can park in a parking space and walk your child to their classroom. **Enter the school through the front doors ONLY.** PLEASE No double parking or curb parking at pick up. Park in the marked spaces.

#### ATTENDANCE

Schedule/calendars for Religious Education were mailed out to your home in September, available on the Parish web page or ask for a copy at the office. Diocesan guidelines require thirty hours of instruction. Any student absent five or more times will require a recommendation from their current teacher before being permitted to move to the next grade level.

#### CLASSROOM VOLUNTEERS

All Religious Education catechists and assistants are volunteers. Some are also parents of Religious Education students. It is important for every parent to support the catechetical program by offering time and talent. Please contact the Religious Education Office if you would like to volunteer as an assistant or substitute catechist. Everyone who volunteers in our program is in compliance with For the Sake of God's Children, our diocesan program to ensure the safety of our children. Each person has been cleared through a background screening and has signed a Volunteer Covenant regarding appropriate interactions with children.

#### DISMISSAL

Students in grades 1<sup>st</sup> to 6<sup>th</sup>, will be dismissed from their classrooms. A parent/guardian must come to the classroom to pick up your child/children. 7<sup>th</sup>, 8<sup>th</sup> & High school students can meet their parent/guardian in the front lobby of the school. Exit Holy Angels School from the EXIT doors ONLY.

#### DISCIPLINE

Discipline is necessary in order to create an atmosphere of mutual respect. During the first class, catechists will review their expectations regarding appropriate classroom behavior. Parents will be notified if their child exhibits any inappropriate behavior in the classroom; children may be dismissed from the program in cases of continued disruptive behavior. In accord with diocesan safe environment policy, cell phone use is not permitted during class, each classroom will have a basket/area for the student's phone.

#### EMERGENCY CLOSINGS

If classes need to be cancelled due to unforeseen circumstances or inclement weather, we will post an announcement as soon as possible on the parish website, Local radio stations & on the office answering machine. If possible, we will also send emails to all families who have provided us with an email address.

#### FOOD

Due to the increase in food allergies, no food or drinks will be allowed in the classrooms. The only exceptions would be for a celebration.

#### PROGRAM MATERIALS

The Faith formation program used is the Pflaum Gospel Weeklies, more information is available at their website: <http://www.pflaumweeklies.com>

#### PROGRAM EVALUATION

We appreciate any feedback from parents regarding the strengths and weaknesses of our program. Your comments and suggestions are a valued tool for further improvement of our program, unless we are aware of an issue we cannot correct it.

#### REGISTRATION

Registration for Religious Education and Sacramental preparation programs is limited to registered, active, and supporting parishioners. Registration for next year's Religion Education program will appear on the Parish web site or on a table in the school's front lobby during classes in March. Because we cannot assume that any child is returning to the program, re-registration is necessary every year. Please notify the office at 302.731.2209 if you need to update any of your child's personal information.

Sacramental preparation classes are separate from Religious Education classes and require a separate registration form. Students are eligible to register for the Reconciliation/First Eucharist program in second grade or older, are Baptized and after having completed one full year of religious education instruction. Students are eligible to register for the Confirmation program in 8th grade or High School, after completion of classes the year before.

#### TUITION

All Religious Education families must be registered, active members of St. John-Holy Angels Parish. Registration fees cover the cost of textbooks and supplies used throughout the year. Full tuition payment is expected by the end of October. No child will be denied Religious Education based on their inability to pay. Please contact the Religious Education office if payment arrangements are needed.

#### PARISH & DIOCESE WEB SITES:

Parish: <http://www.stjohn-holyangels.com/>

Diocese: <http://www.cdow.org>

#### Contact Info:

Mary Alberici Coordinator

Paris Center Office Hours: Monday – Thursday 9am – 4pm  
Office: 302.731.2209

Holy Angels School Office: 302.731.2210 (for use on Sundays/Wednesday evenings)